

**Moses Brown Summer Camps COVID-19 Plan**  
**Updated June 12, 2020**

### **Screening**

- Part of the COVID-19 plan requires programs to have a written and operationalized plan for screening staff, children, visitors, and parents or guardians prior to their entry into the program. Programs may exclude anyone (campers or staff) exhibiting COVID-19 symptoms if they can't be explained by allergies or another non-infectious cause, as listed by the CDC. Any employees or children sent home may not return to the summer camp until he or she (or his or her parent) provides competent evidence to the camp demonstrating that:
  - After being sent home, he or she was tested negative for COVID-19; or
  - After being sent home, he or she was tested positive for COVID-19 but he or she has since met RIDOH guidelines for ending isolation; or
  - They can provide a doctor's note stating he is no contagious

### **Stable Groups and Social Distancing**

- To support a safe and healthy environment for camp attendees and employees, summer camp programs are to be carried out in stable groups of 14 children or fewer, with no more than a maximum group of 15, including camp counselors and other staff members.
- Groups may not be combined during drop-off or pick-up or for large group recreation activities, such as time on a playground. Children should not change from one group to another. Under the summer camp regulations, children must remain in the same group for the duration of their summer session.

Social distancing is not required within stable groups.

- Research released by the CDC regarding the transmission potential of the virus shows a minimum of 14 feet should be maintained between stable groups. • Programs should also develop a plan for social distancing during evacuation drills. Each stable group should have a

### **PPE**

The COVID-19 plan requires programs to create and implement protocols regarding the use of personal protective equipment, or PPE.

- CDC guidance advises all adults and staff caring for or working with children, youth, and teens to wear a cloth face covering to prevent the spread of germs. It is recommended for all employees entering a program to wear cloth face coverings except when social distancing from others is easily, continuously, and measurably maintained. •Visitors are also required to wear a face covering when entering a program. •Individuals must wear a cloth face covering when at an entrance, exit and common areas of any establishment.

### **Staff Plan**

Providers must develop a staffing plan consistent with their staffing needs. The plan should address staff absenteeism, so the camp is prepared in the event of a staff member becoming ill.

Though the regulations do not require a certain staff to child ratio, low ratios are best practice for the safety and wellbeing of the campers. The American Camp Association (ACA) recommends ratios based on the youngest member of the group for day camps:

- one staff member for every six campers ages 4 and 5;
- one staff member for eight campers ages 6 to 8;
- one staff member for every 10 campers ages 9 to 14; and
- one staff member for every 12 campers ages 15 to 17.

When developing the staffing plan, floaters or shared staff should be minimized. Cleaning staff, specialized instructors, and administrators or supervisors are not included in the group size of 15. When staffing a program, consider having employees who are first aid and CPR certified.

### **Drop-off and Pick-up**

To reduce any unnecessary exposure and limit the risks associated with COVID-19, providers are required to create a drop-off and pick-up protocol that adheres to CDC guidelines and RI public health recommendations.

- The drop-off and pick-up protocols are intended to encourage social distancing and limit gatherings of large groups in confined spaces. • Dropping-off or picking-up children from specific locations rather than large group spaces like gymnasiums or multipurpose rooms. • Staggering arrival and drop off times to limit direct contact with parents. • Having a staff member outside greeting children as they arrive and designating someone to escort children to parents' cars at pick up. • The CDC recommends when parents are entering a program facility, they clean their hands through the use hand sanitizer or a hand washing station. • It is also recommended the same adult pick-up or drop-off the child each day to minimize the exposure to and spread of pathogens • All programs must require a self-attestation form be completed at the time of drop-off for the purpose of screening for symptoms of COVID-19.

### **Illness**

To reduce spread from a child who is ill and could potentially carry the COVID-19 virus, programs must have an isolation room or an area that can be used to isolate a sick child. • The child or staff must be sent home immediately upon the need for isolation. • The room and areas occupied by the child or staff who demonstrate COVID-19 symptoms must be cleaned and disinfected. • For staff interacting directly with an ill individual, such as a camp nurse, the CDC recommends the use of personal protective equipment, such as a gown, protective eye wear, and gloves. • If a child or employee is diagnosed with COVID-19, programs must report a COVID-19 positive case using the form available at [reopeningri.com](https://reopeningri.com). This form must be completed and sent to DHS within 24 hours of the provider being made aware of the diagnosis. In addition to submitting the forms to DHS, programs must call RIDOH within 24 hrs.

### **Hand Washing**

A critical component to stopping the spread and mitigating the risks associated with COVID-19 is proper hand hygiene for staff and children.

Proper hand washing, per CDC guidelines, includes:

- Wash hands with soap and water for at least 20 seconds. If hands are not visibly dirty, alcohol-based hand sanitizers with at least 60% alcohol can be used if soap and water are not readily available. • Supervise children when they use hand sanitizer to prevent ingestion. • Assist children with handwashing. • After assisting children with handwashing, staff should also wash their hands. Best practice recommends placing posters describing handwashing steps near each sink. Developmentally appropriate handwashing posters are available in multiple

### **Cleaning**

Surfaces that are frequently touched throughout the day should be cleaned, sanitized, and disinfected multiple times a day, or for shared objects, between use. High-touch surfaces may include door knobs, countertops, clip boards, keyboards, faucets, and telephones or walkie-talkies. The CDC guidelines for cleaning and disinfecting include:

### **Visitors**

While visitors can enter programs, they are discouraged to do so to limit the spread of germs.

- Programs must screen any visitor prior to their entry to the program by conducting the same verbal and visual screenings that is used with staff, campers, and parents. • Programs must post a notice at all entrances to the program informing all individuals entering that they must be screened or self-screened prior to entry. The notice should also inform individuals to not enter if they are COVID-19 positive, have COVID-19 symptoms, or have had close contact in the last fourteen (14) days with an individual who at the time had COVID-19.